|  |  |  |  |
| --- | --- | --- | --- |
| Your Name | | | |
| Street Address  City, State Zip Code  Phone Number  Email address | | | |
| **Objective** | | | |
|  | | | |
|  | | | |
| **Education** | | | |
| High School Name | City, State | | Dates of attendance |
| BOCES  Program name | Valhalla, NY | | Dates of attendance |
|  | | | |
| **Work Experience** | | | |
| Company name   * Job title-job description and responsibilities |  | | Dates of Employment |
| Company name   * Job title-job description and responsibilities |  | | Dates of Employment |
|  | | | |
| **Achievements** | | | |
| * List academic and other achievements (use bullets for each) | | | |
|  | | | |
| **Activities** | | | |
| * Skills USA * List volunteer experience, sports, clubs, etc. | | Dates of involvement  Dates of involvement | |
|  | | | |
| **Skills** | | | |
| * List computer literacy, second language (bilingual), and other personal skills here * List career skills (from your CTE program) * List employability skills | | | |